

PRESIDENTS COUNCIL – June 10, 2008
CC 126 in Bill Brod Community Center • 8:30 – 10am

Present: **Presidents Council Members:** Joanne Truesdell, College Pres; Kate Gray, FT Faculty Pres; Colleen Brown, FT Classified Pres; Rosemary Teetor, PT Faculty Pres; Tim Lussier, ASG Pres; Steffen Moller, College Council Chair; Baldwin van der Bijl, VP Instructional Services; Courtney Wilton, VP College Services; Shelly Parini, College Advancement; Jan Godfrey, Extended Learning; BJ Rinearson, Director of Human Resources; Anne Donelson, Director of Public Affairs; (Recorder) Debbie Jenkins. **Incoming Presidents Council Members:** Michael Vu, President Elect ASG, Bill Waters, President Elect FT Faculty. **Employees in attendance:** Karen Martini, Chris Robuck, Terry Mackey, Diane Drebin, Dave Arter, Past President FT Faculty.

TOPIC/CATEGORY	KEY POINTS/NEXT STEPS (ACTION)
Medical Insurance Renewal Update	<p>Courtney Wilton: Survey Update / Pros and Cons of Joining OEGB / FAQs [handout #1]</p> <ul style="list-style-type: none"> ■ Survey process ends at 5:00 p.m. today, Tuesday, June 10. ■ Results as of 8:30 a.m. (June 10) reflect: <ul style="list-style-type: none"> ○ 193 favor the move and 99 wish to stay with current coverage ○ 71% Faculty, 64% Classified, and 53% Exempt staff are in favor of the move to OEGB. ■ Additional 4th tier coverage (employee plus children) is available through OEGB and would be a new option for CCC employees. Further details would need to be worked out with CCC association groups if CCC moves to OEGB coverage, <p>BJ Rinearson is working hard to keep the lines of communication open. BJ also hopes that all staff will continue to call her or the various insurance carriers directly, with questions and concerns. BJ and Courtney addressed issues and questions regarding OEGB coverage:</p> <ul style="list-style-type: none"> ■ Inability to leave OEGB once joined ■ Physicians not in the OEGB network ■ Staff members wishing to remain independent ■ Insurance coverage – Vision, Dental, Medical, and Alternative Medical: Go to the OEGB website to obtain detailed information about Providence, ODS and Kaiser. ■ Non-participating physicians: If your physician is not a participating member of OEGB, keep the lines of communication open and check back with their office often. There is always a chance they may change their mind and join. ■ If CCC joins the OEGB system: <ul style="list-style-type: none"> ○ There is the ability to maneuver within that system and try different plans (this option is available each September).

	<ul style="list-style-type: none"> ○ OEBC membership would become effective on October 1, 2008. <p>Joanne Truesdell: If CCC staff members make the determination to move to OEBC, the Board of Education would be informed of the desired change. This change would not be put forth as an action item to be approved.</p> <p>NEXT STEPS/Courtney Wilton: The insurance committee will make a recommendation following the review of survey results. Further communications about survey results and next steps will be shared with all staff tomorrow, Wednesday, June 11th.</p>
Committee Evaluation Info.	This item was moved to the EPC agenda for June 24, 2008.
Open House Update	This item was moved to the EPC agenda for June 24, 2008.
Name Change for Health Sciences Division	Baldwin van der Bijl: There is no recommendation for a name change at this time.
Faculty Forum Recommendations & Position request	<p>Baldwin van der Bijl explained that the purpose of Faculty Forum is to consider requests for new additional faculty positions [handout #2].</p> <ul style="list-style-type: none"> ■ One new nursing faculty position will be created and paid from a Fee Fund. <ul style="list-style-type: none"> ○ This new position, as is true for any newly created additional full time faculty position, will affect the full time to part time credit hour ratio. ○ Kate Gray asked if course fees could be used to pay for faculty wages. Discussion followed and it was explained that there are administrative regulations that outline this. <p><u>Presidents Council approved this position to be moved forward.</u></p> <p>NEXT STEPS: HR will open/advertise this position internally.</p>
Job Opening / Classified FT Dept. Secretary Campus Services	<p>Courtney Wilton: Tina Birch, Department Secretary of Campus Services, has been hired for the position of Executive Assistant to the Vice President of College Services. This has created an opening in the Campus Services department. Courtney requested permission to open this position internally.</p> <p><u>Presidents Council approved this position to be moved forward.</u></p> <p>NEXT STEPS: HR will open/advertise this position internally.</p>
In-Service Update	<p>Courtney Wilton and BJ Rinearson: BJ distributed a rough draft of In-Service week [handout #3]</p> <ul style="list-style-type: none"> ■ The Wednesday planning group is still reporting and in an early planning process. ■ The training subcommittee is requesting faculty involvement and BJ is requesting feedback on the items highlighted in yellow on the handout. Several trainings are repeated to give staff more opportunities to participate.

	<ul style="list-style-type: none"> ■ Shelly Parini reported for the Wednesday planning committee: <ul style="list-style-type: none"> ○ Western theme: music, dancing and BBQ lunch ○ Considering keynote speaker / Rusty Stevens: sustainability subject matter ○ More to come on department and division planning ■ Rosemary Teetor: Enjoyed the fun activities / events last year. She offered to take the lead on planning for the Tuesday, 3-5:00 p.m. <i>Joint Association Event</i>. Faculty workshops are in early planning stages and an evening or weekend meeting time is being considered. ■ Division and department planning will take place Wednesday afternoon. ■ Please contact BJ, ext. 2767, with ideas and input. This is a rough working draft – we are just getting started. ■ Faculty and staff portals will be up and running by In-Service. ■ Wednesday September 17 / Harmony Grand Opening: This event is also in the early planning stages. <ul style="list-style-type: none"> ○ Taking place early afternoon around 1:00 p.m. ○ Ribbon cutting and personalized tours <p>NEXT STEPS: Please contact BJ Rinearson, ext. 2767, with suggestions regarding In-Service.</p>
IT Vulnerability Assessment	<p>Joe Austin: Just like any business or institution, we are opening up more and more access to our computerized systems, which results in the need for more protection. We hired an independent company to do an assessment concerning possible external threats. This research was conducted in March over a 30-day period. We were given a report on how we can set controls to protect our systems and we have done that. We will continue to develop policies to help protect our systems.</p> <p>Baldwin van der Bijl: We need to take a closer look at laptops and the vulnerability of the information they contain.</p> <p>NEXT STEPS/Joe Austin: Items being considered for immediate action are the F-drive, GroupWise email, and policy development and procedures.</p>
Around the Table Updates	<p>Kate Gray / FT Faculty</p> <ul style="list-style-type: none"> ■ Appreciated the OEBB meetings and the great information shared. <p>Rosemary Teetor / PT Faculty</p> <ul style="list-style-type: none"> ■ 2008-09 Officers: President - Rosemary Teetor, Vice - President Martin Kaplan, Treasurer - Mike Watkins, Secretary - vacant at this time, Board - Wes Bruning, Board Member Emeritus - Tim Pantages ■ Newsletter coming out soon

	<ul style="list-style-type: none"> ■ GED classes will be starting on June 23 at OIT in room 170. <p>Colleen Brown / Classified 08-09 Officers: President - Kelly White, Vice President - Sheryl Sinclair/Kandie Starr, Recording Secretary - Tami Strawn, Membership Secretary - April Smith, and Treasurer - Tamera Davis.</p> <p>Tim Lussier / ASG</p> <ul style="list-style-type: none"> ■ Tim shared a memo from the Oregon Lung association: PCC will be tobacco-free by the start of fall term 2009. [Handout # 4] ■ Joanne Truesdell: Smoke free has many definitions. Smoke free can mean a campus where you are allowed to smoke in the parking lot but not near a building. In other words, there are designated areas where smoking is allowed. CCC is working hard toward similar rules and regulations. CCC is eliminating the 20-foot rule (no smoking within 20 feet of a building) and creating designated/covered smoking areas. ■ Tim thanked everyone for the opportunity to be a part of Presidents Council and announced that this is the last meeting he will attend as ASG President. <p>Michael Vu / ASG President 2008-09: Michael is working hard researching ASG applicants for the upcoming school year. ASG appreciates having a representative involved in the search for VP of Instruction. Good information is being acquired that they can use in their own search and interviewing processes.</p>
President's Report	<p>Joanne Truesdell</p> <ul style="list-style-type: none"> ■ Joanne thanked everyone who came to the OSU Degree Partnership MOU signing on June 3. It was a great success and a first step toward building a seamless transition for our students. This partnership allows students to enroll concurrently at both CCC and OSU in a seamless pathway to degree completion. ■ The VP of Instruction search continues. One interview is set for Thursday, June 12. ■ PC meeting on June 24: Be prepared to discuss how we can continue to grow as a group and redefine ourselves. ■ Baldwin van der Bijl's official retirement date is June 30. Congratulations Baldwin! ■ Graduation is quickly approaching: <ul style="list-style-type: none"> ○ GED & Adult HS Diploma Graduation - Thursday, June 12 ○ College Certificate & Degree Graduation Ceremony - Friday, June 13 ■ June 17 PC meeting is canceled
Around the table updates	Courtney Wilton: Our food service contract with Chartwells is coming up for renewal next year.
Next Meeting	Expanded Presidents Council : June 24 at 8:30 a.m. in CC127

UPCOMING MEETING DATES in 2007-08:

6/24 (expanded),, 7/15 (expanded), 8/12 (expanded), 9/9, 9/16 (expanded), 9/30,10/7, 10/14, 10/21 (expanded), 10/28...

FIND PRESIDENTS COUNCIL NOTES at F:\1MINUTES\Presidents Council\2007-08

NUMBER OF HANDOUTS TO BRING: Presidents Council – 20 copies; Expanded Presidents Council – 35 copies

PRESIDENTS COUNCIL MEMBERS: Joanne Truesdell, Baldwin van der Bijl, Courtney Wilton, Shelly Parini, Jan Godfrey, Anne Donelson (Director of Public Affairs), Steffen Moller (Chair of College Council), Sheri Schoenborn or Debbie Jenkins, (Recorder), Colline Brown (Clsfd Pres), Kate Gray (FTF Pres), Bill Leach (Exempt Pres), Rosemary Teetor (PTF Pres), Tim Lussier (ASG Pres), BJ Rinearson (Director of Human Resources)

EXPANDED COUNCIL MEMBERS: PC Members plus Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Karen Martini, Maureen Mitchell, Chris Robuck, Theresa Tuffli and Bill Zuelke